

Ord 33

Sealed 15 April 1907.

No. 460.

As amended by Scheme Sealed  
10 February 1922.  
No. 1511 S.

County—HERTFORDSHIRE.

Parish—CHIPPING BARNET.

Foundation—Grammar School.

NOTE.—*The repealed portions of the principal Scheme are printed in italics, and are followed by the substituted Clauses in brackets [     ].*

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## BOARD OF EDUCATION.

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In the Matter of the CHIPPING BARNET GRAMMAR SCHOOL FOUNDATION, in the Parish of CHIPPING BARNET, in the County of HERTFORD, regulated by a Scheme made under the Endowed Schools Acts on 17 May 1888, as altered by a Scheme of the Charity Commissioners of 28 April 1896, and as amended by Schemes made under the said Acts on 8 February 1890, 13 August 1895, and 4 November 1901;

In the Matter of the Charitable Trusts Acts, 1853 to 1894; and

In the Matter of the Board of Education Act, 1899, and the Board of Education (Powers) Orders in Council, 1900 to 1902.

**THE BOARD OF EDUCATION** in exercise of the powers conferred on them by the above-mentioned Acts and Orders

Do hereby **ORDER** that the following Scheme be and the same is hereby established.



SCHEME FOR THE ADMINISTRATION OF THE  
ABOVE-MENTIONED FOUNDATION.

1. The above-mentioned Scheme of 17 May 1888 as amended and altered is hereby further altered so as to give effect to the provisions herein-after contained, which are substituted for the provisions of the said Scheme, except the clauses set out in the First Schedule hereto, which remain unaltered.

2. Subject as herein provided, the above-mentioned Foundation and its endowment, consisting of the particulars specified in the Second Schedule hereto and all other the endowment, if any, of the Foundation, shall henceforth be administered by the Governing Body herein-after constituted, in conformity with the provisions of this Scheme, under the name of the GRAMMAR SCHOOL of QUEEN ELIZABETH AT CHIPPING BARNET, herein-after called the Foundation.

GOVERNORS.

3. The Governing Body, hereinafter called the Governors, shall, when complete, consist (subject as herein provided) of 19 persons, being :—

FIFTEEN Representative Governors, to be appointed each for the term of three years—

Three, of whom at least one shall be a woman, by the Hertfordshire County Council;

Three, of whom at least one shall be a woman, by the Barnet Urban District Council;

Three, of whom at least one shall be a woman, by the East Barnet Valley Urban District Council;



*One by the Barnet Rural District Council;*

*Three by the Visitors of Jesus Hospital at Chipping Barnet;*

*One by the Council of King's College, London; and*

*One by the Council of University College, London; and*

Coöptative  
Governors.

*FOUR Coöptative Governors, of whom at least two shall be women, to be appointed by resolution of the Governors, each for the term of five years.*

*A Representative Governor need not be a member of the appointing body.*

*The first Governors to be appointed by the County Council shall be appointed, each for the remainder of the term for which the existing County Councillors were elected, and thereafter until the appointment of his successor.*

[“3. The Governing Body of the Foundation, in this Scheme called the Governors, shall, when complete, consist (subject as in this Scheme provided) of twenty persons, that is to say :—

SIXTEEN Representative Governors to be appointed—

Four, of whom one at least shall be a woman, by the Hertfordshire County Council as Local Education Authority,

Three, of whom one at least shall be a woman, by the Barnet Urban District Council, as a Council having powers under the Education Act, 1902,

Three, of whom one at least shall be a woman, by the East Barnet Valley Urban District Council as a Council having powers under the Education Act, 1902,

One by the Barnet Rural District Council,

Three by the Visitors of Jesus Hospital at Chipping Barnet, and

Two by the Senate of the University of London ; and

FOUR Coöptative Governors, of whom two at least shall be women, to be appointed by resolution of the Governors.

A representative Governor need not be a member of the appointing body.

Every Governor to be appointed by the County Council shall be appointed for a term of office ending on the date of the appointment of his successor, which may be made at any time after the ordinary day of retirement of County Councillors next after his appointment. The other Representative Governors shall be appointed each for a term of three years, and the Coöptative Governors each for a term of five years.

In appointing Coöptative Governors from time to time the Governors shall consider the desirability of selecting persons who will represent the views of parents of pupils in the Schools of the Foundation.”]



Existing  
Representa-  
tive Gover-  
nors.

4. The persons in office at the date of this Scheme as Representative Governors of the Foundation shall be entitled to remain in office as Representative Governors under this Scheme, each for the remainder only of the term for which such Governor was appointed, but in other respects shall be counted as to the Governors or Governor respectively appointed by the Visitors of Jesus Hospital, by the County Council, by the Barnet Urban District Council, by the East Barnet Valley Urban District Council, and by the Council of King's College, as if they had been appointed under this Scheme, each by the body by which such Governors or Governor were or was appointed, and as to the Governor appointed by the Council of University College, as if he had been similarly appointed by the Committee of University College.

The additional Representative Governors to be respectively appointed under this Scheme by the Barnet Urban District Council, the East Barnet Valley Urban District Council, and the County Council shall be appointed as soon as conveniently may be after the date thereof, and their names shall be notified to the Clerk to the Governors.

Existing Co-  
öptative  
Governors.

5. The persons in office at the date of this Scheme as Coöptative Governors of the Foundation shall be entitled to remain in office as Coöptative Governors under this Scheme, each for the remainder only of the term for which he was appointed.

6. Additional Governors may be appointed by a Local Authority in consideration of a grant by the Authority in aid of either or both of the Schools, to such number as may be fixed by the Authority with the consent of the Governors, subject to the approval of the Board of Education.

Additional  
Governors

7. Religious opinions or attendance or non-attendance at any particular form of religious worship shall not in any way affect the qualification of any person for being one of the Governing Body under this Scheme.

Religious  
opinions of  
Governing  
Body.

#### TRANSITORY PROVISIONS.

8. Until the expiration of the first two calendar months from the date of this Scheme, or such further period as may be sanctioned in writing by the Board of Education, the present Governing Body shall remain unaltered and shall retain such powers as will enable them to administer the Foundation in the meantime under this Scheme, but on the day of such expiration they shall become *ipso facto* discharged from their office, and the administration of the Foundation shall pass to the Governors. The first meeting of the Governors shall be summoned by the Governor whose name stands, for the time being, first on the list of Coöptative Governors, as soon as possible after the date of such expiration, or, if he fails to summon a meeting for two calendar months after that date, by any two Governors.

Transfer of  
administra-  
tion of Foun-  
dation to  
Governors.



Temporary  
school ar-  
rangements.

9. So far as may be not inconsistent with anything contained in the Endowed Schools Acts, 1869, 1873, and 1874, each School of the Foundation may be carried on as heretofore until the end of the school term, if any, current at the date of this Scheme.

Present  
Head Master  
and  
Mistress.

10. The present Head Master and Head Mistress of the Schools of the Foundation shall, if willing, respectively take and hold the office of Head Master and Head Mistress of the same Schools under this Scheme.

Pension to  
late Head  
Master.

11. The Reverend John Bond Lee, M.A., the late Head Master of the Boys' School, shall during his life be entitled to an annuity of £125, to be provided as directed by an Order of the Board of Education of 31 July 1906.

Saving of  
interests.

12. No scholar, who is and on 15 August 1906 was in either of the Schools, shall be liable to any payment to which he or she might not have been liable if this Scheme had not been made; provided that no boy, who was at that date in the Lower Department of the Boys' School, shall be liable to pay a higher tuition fee than £6 a year until he has attained the age of 14. Any holder of a Scholarship or Exhibition awarded on or before the date of this Scheme shall be entitled to hold his or her Scholarship or Exhibition, as if this Scheme had not been made.

#### THE SCHOOLS.

Schools of  
Foundation.

13. The Schools of the Foundation which shall be maintained in or near the Parish of Chipping Barnet in the present school build-

ings or in other suitable buildings hereafter to be provided for the purpose by the Governors shall be :—

- (1.) A Public Secondary School for boys as day scholars, and, if the Governors think fit, as boarders, to be called Queen Elizabeth's Grammar School for Boys, herein-after called the Boys' School;
- (2.) A Public Secondary School for girls as day scholars, and, if the Governors think fit, as boarders, to be called Queen Elizabeth's Grammar School for Girls, herein-after called the Girls' School.

14. All moneys received as income exclu- <sup>Income of</sup>  
sively in respect of either of the Schools, <sup>Schools.</sup>  
whether from the fees of scholars or otherwise, shall be applicable wholly for the purposes of that School. The income of the property specified in the first part of the Second Schedule hereto shall be applicable wholly for the purposes of the Boys' School, and the income of the property specified in the second part of the same Schedule wholly for the purposes of the Girls' School. Out of the income of the property specified in the third part of the same Schedule a yearly sum of £100, or such other sum as may from time to time be determined by the Governors with the approval of the Board of Education in writing, shall be applicable for the purposes of the Girls' School, and the residue shall be applicable for the purposes of the Boys' School.



Repairs and  
Improvements Fund.

15. *As soon as conveniently may be, two such sums of stock belonging to the Foundation as will each produce an income of £30 a year for the time being, or as near those sums of stock as practicable, shall be placed to two separate accounts entitled "Repairs and Improvements Fund," for the Boys' School and the Girls' School respectively. The income of each fund shall be paid to the Governors and applied by them in ordinary repairs or improvements of property used for the purposes of the respective Schools, and if not wanted for that purpose shall be accumulated for the like purpose in any future year or years. If and while either fund is insufficient to produce £30 a year the deficiency shall be made up out of the income of the Foundation applicable to the purposes of the School concerned.*

### THE BOYS' SCHOOL.

#### *Teaching Staff and School Arrangements.*

Masters need  
not be in  
Holy Orders.

16. No person shall be disqualified for being a Master in the School by reason only of his not being, or not intending to be, in Holy Orders.

Assistant  
Masters.

17. The Head Master shall, subject to the approval of the Governors, have the sole power of appointing and may, subject to the like approval, at pleasure dismiss all Assistant Masters in the School. An Assistant Master may at any time be suspended from duty by the Head Master, who shall forthwith report any suspension to the Governors.

Income of  
Head  
Master.

18. *The Head Master shall receive a fixed yearly stipend of £100. He shall also receive a capitation payment calculated on such a scale, uniform or graduated, as may be fixed from time to time by the Governors, at the rate of not less than £2 nor more than £6 a year for each scholar in the School.*

[“18. The Head Master shall receive a stipend in accordance with a rate or scale fixed by the Governors.”]

#### *Scholars and School Fees.*

19. No scholar shall be admitted to the School under the age of 10 years. No scholar shall remain in the School after the age of 17 years, or if that age is attained during a school term, then after the end of the term; provided that a scholar may in special cases with the permission of the Governors, upon the written recommendation of the Head Master, remain until the end of the school year in which the age of 18 years is attained.

[“19. No pupil shall be admitted to the School under the age of ten years. No pupil shall remain in the School after the end of the school year in which the age of eighteen is attained, except with the permission of the Governors which in special cases may be given upon the recommendation of the Head Master until the end of the School Year in which the age of nineteen is attained.”]

20. Subject to the provisions established by or under the authority of this Scheme, the School and all its advantages shall be open to all boys of good character and sufficient health, who are residing with their parents, guardians, or near relations within degrees of kindred to be fixed by the Governors, or are boarding under regulations made by the Governors, either in a hostel of the Foundation or in the house of any Master. If there is not room for all boys found fit for admission as herein-after provided, preference shall be



given to such of them as are living within the county of Hertford, and among them to those living within the Urban Districts of Barnet and East Barnet Valley.

Tuition and  
boarding  
fees.

21. *All scholars, including boarders, except as herein provided, shall pay tuition fees (covering all subjects of instruction given in the School during school hours except instrumental music), to be fixed from time to time by the Governors, at the rate of not less than £6 nor more than £12 a year for any scholar in the School; provided that the tuition fees may, if the Governors think fit, beside covering all subjects of instruction as aforesaid, include all charges for stationery, materials, and games, at the rate of not less than £7 10s. nor more than £13 10s. a year, or for books, stationery, materials, and games at the rate of not less than £9, nor more than £15 a year. Except as herein provided, no difference in respect of tuition fees shall be made between any scholars on account of place of birth or residence, or of their being or not being boarders. The payments of boarders apart from the tuition fees shall be at the rate of not more than £35 a year in a hostel of the Foundation, and not more than £40 a year in a Master's house, for any scholar. No extra or additional payment of any kind shall be allowed without the sanction of the Governors and consent in writing on behalf of the scholar concerned. All payments for tuition fees shall be made in advance to the Head Master, or to such other person as the Governors may from time to time appoint, and shall be accounted for by the person receiving them to the Governors, and be treated by them as part of the general income of the Foundation applicable to the purposes of the School.*

[“21. The tuition fee shall not exceed £15 a year, except with the approval in writing of the Board of Education given after consultation with the Local Education Authority.”]

22. Subject to the provisions of this Scheme, <sup>Religious in-</sup>religious instruction in accordance with principles of the Christian Faith shall be given in the School under regulations to be made from time to time by the Governors. No alteration in any such regulations shall take effect until the expiration of not less than one year after notice of the making of the alteration has been given by the Governors in such manner as they think best calculated to bring the matter within the knowledge of persons interested in the School.

23. The parent or guardian of, or person <sup>Religious</sup>liable to maintain or having the actual custody <sup>exemptions.</sup>of, any scholar attending the School as a day scholar may claim by notice in writing addressed to the Head Master the exemption of such scholar from attending prayer or religious worship, or from any lesson or series of lessons on a religious subject, and such scholar shall be exempted accordingly, and a scholar shall not, by reason of any exemption from attending prayer or religious worship, or from any lesson or series of lessons on a religious subject, be deprived of any advantage or emolument in the School or out of the endowment of the Foundation, to which he would otherwise have been entitled.

If the parent or guardian of, or person liable to maintain or having the actual custody of, any scholar who is about to attend the School, and who but for this clause could only be admitted as a boarder, desires the exemption of



such scholar from attending prayer or religious worship, or from any lesson or series of lessons on a religious subject, but the persons in charge of the boarding houses of the School are not willing to allow such exemption, then it shall be the duty of the Governors to make proper provisions for enabling the scholar to attend the School, and have such exemption as a day scholar, without being deprived of any advantage or emolument to which he would otherwise have been entitled.

If any teacher, in the course of other lessons at which any scholar exempted under this clause is in accordance with the ordinary rules of the School present, shall teach systematically and persistently any particular religious doctrine from the teaching of which any exemption has been claimed as in this clause before provided, the Governors shall, on complaint made in writing to them by the parent, guardian, or person liable to maintain or having the actual custody of such scholar, hear the complainant, and inquire into the circumstances, and if the complaint is judged to be reasonable, make all proper provisions for remedying the matter complained of.

#### THE GIRLS' SCHOOL.

General provisions as for Boys' School.

24. The Girls' School shall be subject to the like provisions as are contained in this Scheme and in the Management Regulations set out in the Third Schedule hereto, relating to the Boys' School, except so far as they require that the Head Master shall be a graduate, or as is

otherwise herein provided. For the purposes of this clause such provisions shall be read as if the following modifications were made therein, namely, "Mistress" for "Master," and "girl" for "boy," with any consequent modifications.

25. *The fixed yearly stipend to be received by the Head Mistress of the Girls' School, apart from the capitation payment, shall be £50 a year, and the rate of the capitation payment to be received by her shall be not less than £2 nor more than £4 a year for each girl in the School.* Income of Head Mistress.

[“25. The Head Mistress shall receive a stipend in accordance with a rate or scale fixed by the Governors.”]

26. If there is not room for all girls found fit for admission as herein provided, preference shall be given to the extent of 30 places to girls nominated by the Hertfordshire County Council, and, subject thereto, as provided in the case of the Boys' School. Preference for admission.

#### PREPARATORY DEPARTMENT.

27. The Governors may, if they think fit, maintain in either or both of the Schools a Preparatory Department for the education of boys or girls, as the case may be, or in the Girls' School a similar department for boys and girls. In these departments the Governors may make such modifications in the foregoing provisions and the Management Regulations relating to ages, instruction, *examination, and fees*, as they think suitable to the purpose. Preparatory Department.



INTENDING *Elementary* TEACHERS.Education of  
intending  
Elementary  
Teachers.

28. The Governors may, with the approval in writing of the Board of Education, make special provision in or in connexion with either or both of the Schools for the education of boys or girls, as the case may be, who *intend to become teachers in Public Elementary Schools*, and may, with the like approval, as regards such boys and girls only, make such modifications in the foregoing provisions and the Management Regulations relating to ages, instruction, *examination, and fees*, as they think suitable for the purpose.

[Clause 28 of the principal Scheme, which relates to the education of intending teachers, shall have effect with the substitution of the words "are candidates for the teaching profession" for the words "intend to become teachers in Public Elementary Schools," and the consequential omission of the word "Elementary" from the heading to that clause.]

## SCHOLARSHIPS AND EXHIBITIONS.

Foundation  
Scholarships.

29. As soon as funds permit, the Governors shall apply a yearly sum of £100, or such sum as near thereto as the income of the Foundation will allow, in maintaining in the Boys' School Scholarships, to be called Foundation Scholarships, tenable while the holder remains in the School, each entitling the holder to exemption, total or partial, from the payment of tuition fees, together with, if the Governors think fit, a yearly payment of not more than

£5. These Scholarships may be awarded to boys who are candidates for admission to the School on the result of the examination for admission thereto, and to boys already in the School on the result of the examination of the whole School or such other examination as the Governors think fit, but no such Scholarship shall be awarded to any boy already in the School unless the Head Master reports in writing that he is deserving of it by reason of character and good conduct.

In the award of part of the Foundation Scholarships to the amount of not less than three-fourths of the total sum appropriated to such Scholarships in any year, preference shall be given to boys who are and have for not less than two years been in attendance at a Public Elementary School in the Poor Law Union of Barnet. The Governors shall make such arrangements for the elections to these Foundation Scholarships as seem to them best adapted to secure the double object of attracting good scholars to the School and advancing education at Public Elementary Schools.

30. The Governors shall maintain in the Ravenscroft Girls' School three Scholarships, to be called Ravenscroft Scholarships, each entitling the holder to exemption from the payment of tuition fees together with, if the Governors think fit, a yearly payment of not more than £5, and to be awarded, on the result of such examination as the Governors think fit, to girls who are and have for not less than two



years been in attendance at a Public Elementary School in the Poor Law Union of Barnet, and are in the opinion of the Governors in need of such assistance.

Scholarships  
for girls.

31. So soon as the income applicable for the purposes of the Girls' School will permit, the Governors shall maintain in the Girls' School Scholarships tenable while the holder remains at the School, each entitling the holder to exemption, total or partial, from the payment of tuition fees, at the rate of not more than one such Scholarship for every 10 girls in the School. Not less than half of these Scholarships shall be awarded on the result of the examination for admission to the School, with a preference for girls who are and have for not less than two years been in attendance at a Public Elementary School in the Poor Law Union of Barnet, and shall each entitle the holder to total exemption from the payment of tuition fees, together with, if the Governors think fit, a yearly payment not exceeding £5. Subject as aforesaid these Scholarships may be awarded on the result of the examination for admission to the School, or on the result of the examination of the whole School or such other examination as the Governors think fit, but no such Scholarship shall be awarded to any girl already in the School, unless the Head Mistress reports in writing that she is deserving of it by reason of character and good conduct.

Exhibitions.

32. The Governors may, if the income applicable for the purpose of either School per-

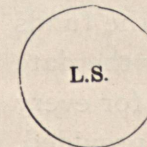
mits, maintain in either School Exhibitions, each of such a yearly value as they think fit, tenable for not more than four years at any University, University College, or other like Institution of higher (including professional or technical) instruction, and to be awarded to scholars who then are and have for not less than two years been in either School.

#### GENERAL PROVISIONS.

33. Subject as herein-before provided, the Foundation shall be regulated in accordance with the Management Regulations set out in the Third Schedule hereto. Such Regulations so far as concerns the management of the Girls' School shall be read as if "Mistress" were substituted for "Master" with all consequent necessary modifications.

34. The date of this Scheme shall be the day on which it is established by an Order of the Board of Education.

Sealed by Order of the Board this  
15th day of April 1907.



L. A. SELBY-BIGGE.

#### FIRST SCHEDULE.

CLAUSES OF THE SCHEME OF 17 MAY 1888

REFERRED TO IN CLAUSE 1 OF THE  
FOREGOING SCHEME.

87. So far as relates to the Foundation, all jurisdiction of the Ordinary relating to or arising from the licensing of masters in any endowed school is henceforth abolished.



Jurisdiction  
of Visitor.

88. From the date of this Scheme all rights and powers reserved to, belonging to, claimed by, or capable of being exercised by, any person or body other than Her Majesty as Visitor of the Foundation, shall be transferred to Her Majesty, and all such rights and powers and also any like rights or powers vested in Her on the 2nd day of August, 1869, shall be exercised only through and by the Charity Commissioners for England and Wales.\*

Alteration of  
Scheme.

90. The Charity Commissioners\* may from time to time, in the exercise of their ordinary jurisdiction, frame Schemes for the alteration of any portions of this Scheme, provided that such Schemes be not inconsistent with anything contained in the Endowed Schools Act, 1869, and amending Acts.

Foundation  
to be  
governed ex-  
clusively by  
this Scheme.

91. Nothing in this Scheme shall effect any Order of the Charity Commissioners now in force, so far as it makes provision for the discharge of any mortgage debt on any property of the Foundation, or for the replacement of any stock or money advanced out of the funds of the Foundation. From and after the date of this Scheme the Foundation shall for every purpose, except as in this Scheme provided, be administered and governed wholly and exclusively in accordance with the provisions of this Scheme, notwithstanding any former or other Scheme, Act of Parliament, Charter or Letters Patent, statute, or instrument relating to the subject matter of this Scheme.

\* Now the Board of Education under the Education Act, 1899, and the Board of Education (Powers) Orders in Council, 1900 to 1902.

## SECOND SCHEDULE.

### PARTICULARS OF PROPERTY OF THE ABOVE-MENTIONED FOUNDATION.

Description.	Extent or Amount.	Tenant, Person liable, or Persons in whose Name invested.	Gross Yearly Income.
<b>PART I.</b>			
Site, buildings, & contents of the Boys' School.	A. R. P. —	In hand.	£ s. d. —
<i>Real Estate.</i>			
Four-ninths of a messuage known as No. 40, High Street, Barnet.	—	Miss D. Nowell	100 0 0 (for the whole).
Land at Arkley - -	0 1 36	Executors of Mrs. Barnes (99 years from Christmas, 1866)	6 0 0
<i>Personal Estate.</i>			
Annual sum (Owen's Benefaction).	£ s. d. —	The Fishmongers Company.	6 0 0
Consols (Broughton Fund)	26 11 4	The Official Trustees of Charitable Funds	0 13 2
<b>PART II.</b>			
Site, buildings, and contents of the Girls' School.	A. R. P. —	In hand.	—
<i>Real Estate.</i>			
Five-ninths of the messuage No. 40, High Street, Barnet, aforesaid.	—	(As above).	(As above).
<i>Personal Estate.</i>			
Consols - - - -	£ s. d. 580 19 5	The Official Trustees of Charitable Funds.	14 10 2
Local Loans, 3% Stock (Winifred Abbott Book Fund)	164 8 2	Do.	4 18 8
<b>PART III.</b>			
Annual sum - - -	—	Visitors of Jesus Hospital.	400 0 0

This Schedule is made up to 10 November, 1906, and revised to 1st August, 1924.



## THIRD SCHEDULE.

## MANAGEMENT REGULATIONS.

## GOVERNORS.

Masters not  
to be  
Governors.

1. No Head Master or Assistant Master of the School shall be a Governor.

Declaration  
by  
Governors.

2. No person shall be entitled to act as a Governor, whether on a first or any subsequent entry into office, until after signing in the minute book of the Governors a declaration of acceptance and of willingness to act in the trusts of this Scheme.

Governors  
not to be  
personally  
interested in  
Foundation.

3. Except in special circumstances with the approval in writing of the Board of Education, no Governor shall take or hold any interest in any property belonging to the Foundation otherwise than as a trustee for the purposes thereof, or receive any remuneration, or be interested in the supply of work or goods, at the cost of the Foundation.

Determina-  
tion of  
Governor-  
ship.

4. Any Governor, not being an Ex-officio Governor, who is absent from all meetings of the Governors during a period of one year, and any Governor who is adjudicated a bankrupt, or who is incapacitated from acting, or who communicates in writing to the Governors a wish to resign, shall thereupon cease to be a Governor.

Vacancies.

5. Upon the occurrence of a vacancy the Governors shall, at their next meeting, cause a note thereof to be entered in their minute

book, and in case of a vacancy in the office of Representative Governor shall cause notice thereof to be given as soon as possible to the proper appointing person or body. Any competent Governor may be re-appointed.

6. On a casual vacancy occurring in the office of Governor, otherwise than by effluxion of time, the Governor appointed to fill the vacancy shall hold office only for the unexpired residue of the term of office of the Governor in whose place he is appointed. <sup>Casual vacancies.</sup>

## MEETINGS AND PROCEEDINGS.

7. The Governors shall hold ordinary or stated meetings at least twice in each year. <sup>Meetings of Governors, stated and special.</sup> A special meeting may at any time be summoned by the Chairman or any two Governors upon four clear days' notice being given to the other Governors of the matters to be discussed.

8. The Governors shall at their first <sup>Chairman.</sup> ordinary or stated meeting in each year elect one of their number to be Chairman of their meetings for the year. They shall make regulations for supplying his place in case of his death, resignation, or absence. In default of any such regulations the first business at any meeting shall be the election of a Chairman of the meeting. The Chairman shall always be re-eligible.

9. Any resolution of the Governors may be rescinded or varied at a subsequent meeting, <sup>Rescinding resolutions.</sup> if due notice of the intention to rescind or vary the same has been given to all the Governors.



Quorum and  
voting.

10. Subject as herein provided, there shall be a quorum when not less than a third of the Governors are present at a meeting, and every matter shall be determined by the majority of the Governors present and voting on the question. In case of equality of votes the Chairman shall have a second or casting vote.

Adjournment  
of meetings.

11. If at any time appointed for a meeting a sufficient number of Governors to form a quorum are not present, or if at any meeting the business is not completed, the meeting shall stand adjourned sine die, and a special meeting shall be summoned as soon as conveniently may be. Any meeting may be adjourned by resolution.

Minutes and  
accounts.

12. The Governors shall provide and keep a minute book and books of account. All proper accounts in relation to the Foundation shall in each year be made out and certified, and copies sent to the Board of Education in such form as the Board may require.

Publication  
of accounts.

13. On sending accounts for any year to the Board of Education the Governors shall exhibit for public inspection in some accessible place at or near the School copies of the accounts so sent for that year, giving due public notice where and when the same may be seen, and they shall at all reasonable times allow the accounts for any year or years to be inspected, and copies thereof or extracts therefrom to be made, by all persons applying for the purpose.

14. Within the limits prescribed by the Scheme, the Governors shall have full power from time to time to make regulations for the management of the Foundation, and for the conduct of their business, including the summoning of meetings, the deposit of money at a proper bank, the custody of documents, and the appointment during their pleasure of a Clerk or of any necessary officers at such a rate of remuneration as may be approved by the Board of Education.

#### PROVISIONS AS TO PROPERTY.

15. Application shall forthwith be made by the Governors to the Charity Commissioners for an Order vesting in the Official Trustee of Charity Lands for all the estate and interest therein belonging to or held in trust for the Foundation all freehold or leasehold lands and hereditaments belonging to the Foundation not already vested in him. All stocks, shares, funds, and securities belonging to the Foundation shall be forthwith transferred under the authority of a further Order of the Charity Commissioners into the name of the Official Trustees of Charitable Funds.

16. The Governors and all other persons capable of being bound by this Scheme shall, unless the Board of Education otherwise in writing direct, do all such acts as may be necessary in order to vest in the Official Trustee of Charity Lands and to transfer to the Official Trustees of Charitable Funds re-



spectively, all freehold and leasehold lands and hereditaments, and all stocks, shares, funds, and securities respectively, which may hereafter become the property of the Foundation

Management  
of property.

17. The Governors shall manage the property of the Foundation not occupied for the purposes thereof according to the general law applicable to the management of property by Trustees of charitable foundations.

Repairs and  
insurance.

18. The Governors shall keep in repair and insure against fire all the buildings of the Foundation not required to be kept in repair and insured by the lessees or tenants thereof.

Rates, &c.,  
on School.

19. All payments for rates, taxes, repairs, and insurance of or in respect of any such property occupied for the purposes of the School shall, so far as not otherwise provided for, be made out of the income of the Foundation applicable to the purposes of the School.

Allotments  
Extension  
Act, 1882.

20. The Governors may set apart and let in allotments under the Allotments Extension Act, 1882, any portions of the land belonging to the Foundation other than buildings and appurtenances of buildings.

Letting of  
property.

21. The Governors shall give public notice of the intention to let any land or other property in such manner as they shall consider most effectual for insuring full publicity. The Governors shall not create any tenancy in reversion, or for more than 21 years certain, or for less than the improved annual value at

rackrent, without the sanction of the Board of Education or a competent Court.

22. The Governors shall provide that on the <sup>Leases.</sup> grant by them of any lease the lessee shall execute a counterpart thereof; and every lease shall contain a covenant on the part of the lessee for the payment of rent, and all other usual and proper covenants applicable to the property comprised therein, and a proviso for re-entry on non-payment of the rent, or non-performance of the covenants.

23. Any money arising from the sale of tim- <sup>Timber and</sup>  
ber, or from any mines or minerals <sup>minerals.</sup>  
on the estates of the Foundation; and

Any sum of cash now or at any time <sup>Surplus cash.</sup>  
belonging to the Foundation and not  
needed as a balance for working pur-  
poses;

shall (unless otherwise ordered by the Board of Education) be treated as capital and be invested in the name of the Official Trustees of Charitable Funds in trust for the Foundation in augmentation of its endowment.

#### TEACHING STAFF & SCHOOL ARRANGEMENTS.

24. There shall be a Head Master of the <sup>Head</sup>  
School. He shall be a graduate of a Univer- <sup>Master, Ap-</sup>  
sity in the United Kingdom or the British <sup>pointment.</sup>  
Possessions. The Head Master shall be ap-  
pointed by the Governors after due public ad-  
vertisement of a vacancy or intended vacancy  
in newspapers and otherwise so as to secure  
the best candidates.



Dismissal at  
pleasure.

25. The Governors may at pleasure dismiss the Head Master without assigning cause, after six calendar months' written notice given to him in pursuance of a resolution passed at two special meetings held at an interval of not less than 14 days, such resolution being affirmed at each meeting by not less than two-thirds of the Governors present and voting on the question.

Dismissal for  
cause.

26. The Governors, for what in their opinion is urgent cause, may by a resolution passed at a special meeting and affirmed by not less than two-thirds of the whole number of Governors for the time being, declare that the Head Master ought to be dismissed from his office, as in this clause provided, and in that case they may appoint a second special meeting to be held not less than a week after the first, and may by a like resolution, passed at such second meeting and affirmed by not less than two-thirds of the whole number of Governors for the time being, thereupon absolutely and finally dismiss him. If at the first of such meetings the Governors think fit at once to suspend the Head Master from his office until the second of such meetings, they may so suspend him by a resolution affirmed by not less than two-thirds of the whole number of Governors for the time being. Full notice and opportunity of defence at both such meetings shall be given to the Head Master.

Declaration  
by Head  
Master.

27. Every Head Master before taking office under this Scheme shall sign a declara-

tion to be duly completed, and to be entered in the minute book of the Governors, to the following effect:—

"I,  
declare, that I will always to the best of my ability discharge the duties of Head Master of \_\_\_\_\_ School at \_\_\_\_\_ during my tenure of the office, and that, if I am removed therefrom, I will thereupon acquiesce in such removal and relinquish all claim to the mastership and its future emoluments, and deliver up to the Governors, or as they direct, possession of all the property of the School then in my possession or occupation."

28. The Head Master shall dwell in the residence, if any, assigned for him. The occupation and use of such residence and of any other property of the Foundation occupied by him as Head Master shall be had by him in respect of his official character and duties, and not as tenant, and, if he is removed from his office, he shall deliver up possession of such residence and other property to the Governors, or as they direct. He shall not, except with the permission of the Governors, permit any person not being a member of his family to occupy such residence or any part thereof.

29. The Head Master shall give his personal attention to the duties of the School. He shall not undertake any office or employment interfering with the proper performance of his duties as Head Master. He shall not hold any



benefice having the cure of souls, nor during a school term perform for payment any ecclesiastical duty outside the School.

Masters not to receive other than authorised fees.

30. No Head Master or Assistant Master shall receive or demand from any scholar in the School, or from any person whomsoever on behalf of any such scholar, any gratuity, fee, or payment, except such as are prescribed or authorised by or under this Scheme

Jurisdiction of Governors over school arrangements.

31. Within the limits fixed by this Scheme, the Governors shall prescribe the general subjects of instruction, the relative prominence and value to be assigned to each group of subjects, the arrangements respecting the school terms, vacations and holidays, the payments of day scholars, and the number and payments of boarders, if any. They shall take general supervision of the sanitary condition of the school buildings and arrangements. They shall fix the number of Assistant Masters to be employed. They shall every year fix the amount which they think proper to be paid out of the income of the Foundation applicable for the purposes of the School for the purpose of maintaining Assistant Masters and providing and maintaining a proper school plant or apparatus.

Views and proposals of Head Master.

32. Before making any regulations under the last foregoing clause, the Governors shall consult the Head Master in such a manner as to give him full opportunity for the expression of his views. The Head Master may also from time to time submit proposals to the

Governors for making or altering regulations concerning any matter within the province of the Governors. The Governors shall fully consider any such expression of views or proposals and shall decide upon them.

33. Subject to any rules prescribed by or under the authority of this Scheme the Head Master shall have under his control the choice of books, the method of teaching, the arrangement of classes and school hours, and generally the whole internal organisation, management, and discipline of the School, including the power of expelling scholars from the School or suspending them from attendance thereat for any adequate cause to be judged of by him, but on expelling or suspending any scholar he shall forthwith report the case to the Governors.

Jurisdiction of Head Master over school arrangements.

34. There may be contributed out of the income of the Foundation a part not exceeding one-half of each of such yearly payments as may, while the Head or any Assistant Master holds his office, fall due from him or any other person or body under any agreement to which he is a party, for the purpose of securing by way of insurance or otherwise a pension to him for his life, or a capital sum to be paid to him or to his representatives in case of his decease, such pension to commence, or such capital sum to be paid, on or at such time after the cessation of such his office of Head or Assistant Master as may be provided in the agreement. The Governors may be parties to any such agreement as aforesaid.

Pensions.



## SCHOLARS.

Applications  
for ad-  
mission.

35. Applications for admission to the School shall be made to the Head Master, or to some person appointed by the Governors, according to a form to be approved by them and delivered to all applicants.

Register of  
applications.

36. The Head Master or some person appointed by the Governors shall keep a register of applications for admission, showing the date of every application and of the admission, withdrawal, or rejection of the applicant and the cause of any rejection and the age of each applicant.

Entrance  
examination.

37. No scholar shall be admitted to the School except after being found fit for admission in an examination under the direction of the Head Master graduated according to the age of the scholar. Subject to any special provisions of the Scheme, those who are so found fit shall, if there is room for them, be admitted in order according to the date of their application.

## INSTRUCTION AND EXAMINATION.

General in-  
struction.

38. Instruction shall be given in the School in such subjects proper to be taught in a Public Secondary School, as the Governors in consultation with the Head Master shall from time to time determine. Subject to the provisions of this Scheme, the course of instruction shall be according to the classification and arrangements made by the Head Master.

39. Once at least in every two years there shall be, <sup>Examination of the whole School.</sup> at the cost of the Foundation, an examination of the scholars by, or under the direction of, a University or other Examining Body approved by the Board of Education, with the assistance, if the Governors think fit, of any of the teaching staff of the School. The examination may be partly in writing and partly oral, or, in the lower Forms of the School, wholly oral. A report on the examination shall be made to the Governors, who shall send a copy of it to the Head Master, to the Local Education Authority, and to the Board of Education. If in any year the School as a whole is inspected by the Board of Education, the Board may dispense with the examination for that year.

[“39. In any year when the Board of Education or the Governors with their consent so direct, there shall be, without charge to the pupils, an examination of such portion of the School as the Board think fit by an examining body approved by them for that purpose, and a report thereon shall be made to the Governors, who shall furnish a copy to the Head Master and two copies to the Board.”]

40. The Head Master shall make a report <sup>Head Master's yearly report.</sup> in writing to the Governors yearly at such time as they may direct on the general condition and progress of the School, and on any special occurrences during the year. He may also mention the names of any scholars who, in his judgment, are worthy of reward or distinction, having regard both to proficiency and conduct.

41. The Governors may award prizes <sup>Prizes.</sup> of books or other suitable rewards as marks of distinction to any scholars mentioned as



worthy of reward or distinction by the Head Master or by an Examiner.

#### SCHOLARSHIPS AND EXHIBITIONS.

General conditions as to Scholarships and Exhibitions.

42. Within the limits fixed by this Scheme the Scholarships and Exhibitions, if any, shall be freely and openly competed for and shall be awarded for merit on the result of such examination and under such regulations and conditions as the Governors think fit, but so that as nearly as possible the same number may be awarded each year. Any Scholarship or Exhibition for which there is no duly qualified candidate who, on examination, is adjudged worthy to take it, shall for that turn not be awarded.

Deprivation.

43. The Scholarships and Exhibitions, if any, shall be tenable only for the purposes of education. If the holder of a Scholarship or an Exhibition is, in the judgment of the Governors, guilty of serious misconduct or idleness, or fails to maintain a reasonable standard of proficiency, or wilfully ceases to pursue his education, the Governors may deprive him of the Scholarship or Exhibition, and for this purpose, in the case of an Exhibition, may act on the report of the proper authorities of the University, University College, or Institution, at which the Exhibition is held, or on such other evidence as the Governors think sufficient. Under this clause the decision of the Governors shall be final in each case.

#### GENERAL PROVISIONS.

44. The Governors may receive any additional donations or endowments for the general purposes of the Foundation. They may also receive donations or endowments for any special objects connected with the Foundation not inconsistent with or calculated to impede the due working of the provisions of this Scheme. Any question arising upon this last point shall be referred to the Board of Education for their decision.

45. Except so far as in the Scheme provided, nothing in this Scheme shall affect any Order of the Charity Commissioners or the Board of Education now in force, so far as it makes provision for the discharge of any mortgage debt on any property of the Foundation or for the replacement of any stock or money advanced out of the funds of the Foundation.

46. The Governors shall cause the Scheme to be printed, and a copy to be given to every Governor, Head Master, and other Master, upon entry into office, and copies may be sold at a reasonable price to all persons applying for the same.

47. Any question as to the construction of this Scheme, or as to the regularity or the validity of any acts done or about to be done under this Scheme, shall be determined conclusively by the Board of Education, upon such application made to them for the purpose as they think sufficient.



AMENDING SCHEME. *10th February, 1922.*

[Clause 15 of the principal Scheme, and clauses 27 and 28 of the principal Scheme, so far as they refer to the making of modifications in the provisions of the principal Scheme relating to examination and fees, are hereby repealed.]

[11. The present Head Master shall be entitled, while holding office, to receive the same remuneration as if this Scheme had not been made.]

[12. Any question as to the construction of this Scheme, or as to the regularity or validity of any acts done or about to be done under this Scheme, shall be determined conclusively by the Board of Education, upon such application made to them for the purpose as they think sufficient.]